

Smart E-Verify

Automate the E-Verify process

Seamlessly and efficiently initiate electronic verification



Smart E-Verify provides Department of Homeland Security compliance and monitoring services

### WHAT IS E-VERIFY

E-Verify is the process of verifying employment with the US Department of Homeland Security. The details needed to fulfill E-Verify are taken from the I-9 employment form and must then be entered into the E-Verify system. Commissioned by the U.S. federal government in 1997 (under the name Basic Pilot Program), E-Verify was developed as an advanced means of discouraging undocumented immigration.

This current process is a manual one, taking time both in filling out forms and dealing with any issues, should they arise. In addition employers can be subject to an audit of their employment forms with just three days notice.



The Smart E-Verify solution automatically executes employment eligibility verification for your HR system, including gathering required Form I-9 information to ensure that new hires are authorized for employment in the United States.

You may simultaneously check a potential employee's citizen status and collect answers to questions used to determine employment eligibility. When Tentative Nonconfirmations (TNCs) are received, Smart E-Verify guides the hiring manager or admin through the necessary steps to resolve the issue.



Smart E-Verify has attained Oracle's Validated Integration Certification



### **SMART E-VERIFY**

Smart E-Verify can be integrated with any HR System and can be provided as an on-premise or cloud solution, allowing for complete flexibility according to your requirements. Smart E-Verify will automate employment eligibility for new hires and candidates including manual activities typically required to collect personal data from the new hires or candidates, and populate Form I-9 information.

You will no longer have to log on and re-enter data into the DHS E-Verify online system, as the process will be fully automated. Where there are TNCs, the solution will guide you through the process of remediation helping to avoid delays in getting authorization for employment, and evade fines for errors and non-compliance.

Smart E-Verify also reduces the effort involved with staying current for employment legislation and changing forms. By providing these electronically, record management can be automated and stored without paper-based processes. If you are given the three-day notice for an audit, you can be sure that everything will be in order and you'll avoid the time collating paper-based documentation.

## **Benefits:**

- Works with any HR system—cloud or on-premise
- Reduce overheads by take existing I-9 & personnel data and automates the E-Verify form filling process
- Better wage and tax reporting
- Reduces unauthorized employment
- Reduce TNCs resulting from errors and avoids potential fines
- Increase new hire satisfaction as part of an effective onboarding process
- Stay up to date with the latest forms and legislation
- The system eliminates SSN mismatch errors
- E-Verify protects employee privacy
- Smart E-Verify provides quick results, typically within three to five seconds
- Reduces unauthorized employment
- SmartERP has completed the DHS Memorandum of Understanding
- SmartERP has been approved by DHS to be an E-Verify solution provider



## **E-Verify Process Overview**

## The following diagram shows the steps in the E-Verify process









**Employee** Completes I-9 Section 1



Employee **Provides** Required Document(s)



Employee or **Employer** Enters Section 1 Information



**Employer** Enters Section 2 Information





**Employer** Submits I-9 to **USCIS E-Verify** 



**USCIS E-Verify Validates** Information



**USCIS E-Verify** Returns Validation Code



Close

**USCIS** Case



Complete/ Eligible



**Employer** Changes Info and Resubmits





Close **USCIS** Case





Complete/ Eligible



**USCIS E-Verify** Sends TNC to Employee and Employer



**Employee Resolves** with SSA or DHS



Close **USCIS** Case





Complete/ Eligible



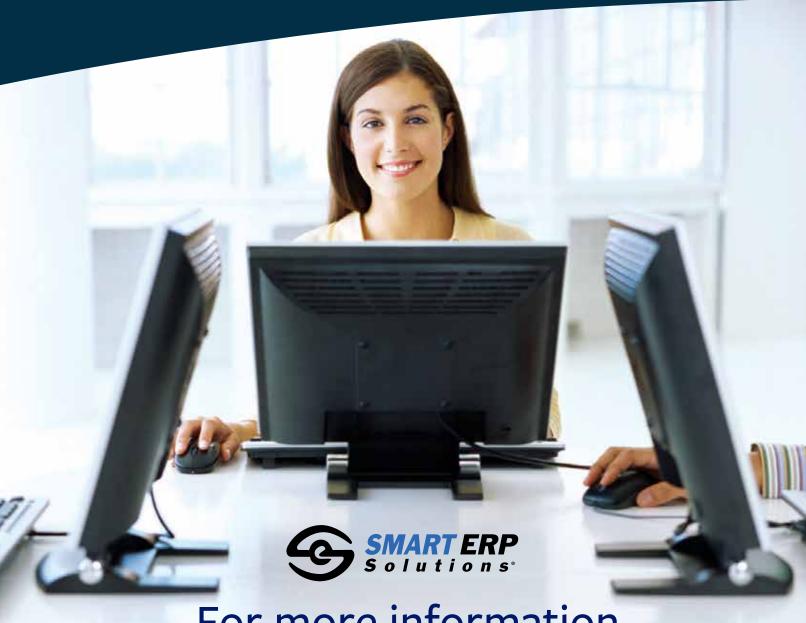
Close USCIS Case



Complete/Not Eligible

# **Smart E-Verify**

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